



JOB POSTING

Position Title: Shop Maintenance Technician

Location: Du Quoin, IL

Start Date: July 2017

Respond To: HR Director

Closing Date: When filled

Position Summary:

Shop Maintenance Technician - Shop Maintenance Technician work with service managers to coordinate shop work, including but not limited to shop laborer duties, operate forklift, maintaining service crew equipment, company trucks etc. Work with Branch Manager and Inside Sales on inventory control and shipping/receiving. The Shop Maintenance Technician may be called upon to perform field service work, fabricate and make deliveries periodically. Shop Maintenance Technician works a minimum of 40 hours per week, paid hourly and he/she shall report to the branch manager.

Essential Duties and Responsibilities:

- Maintain conveyor components
- Diagnose carious issues pertaining to vehicles & equipment
- Inventory & report parts/supplies
- Deliveries when necessary
- Assist Shop Manager when needed
- Must be able to work in adverse weather conditions
- Must be available on weekends for call outs or scheduled jobs

Qualifications:

- Must be at least 18 years of age
- Must have a good driving record
- Physically able to lift 50lbs a day
- Legally able to work in the United States
- Ability to pass pre-employment drug screen & random screenings
- Required Class-A CDL (Air Brakes Not Required)
- Electrical Experience with 480 Volts & below a plus
- Able to obtain MSHA 500-23